



CHAFFEE HOUSING TRUST
A Commitment to Community

PO Box 692
Buena Vista, CO 81211
(719) 239-1199
www.chaffeehousing.org
info@chaffeehousing.org

Property Manager – Mobile Home Park

- 📍 **Location:** Johnson Village, near Buena Vista, Colorado
- 💰 **Competitive Salary + Benefits**
- 🏠 **Option to Live-On Premise (Housing Provided)**

About Us:

We are a **non-profit housing organization** dedicated to providing safe, affordable, and well-maintained housing communities. We have recently acquired a **mobile home park** in Johnson Village near Buena Vista, CO, and are seeking a **Property Manager** to oversee daily operations, maintenance, and repairs.

Job Responsibilities:

- Perform **general maintenance and repairs** (plumbing, electrical, mechanical, appliances, carpentry, landscaping, etc.).
- Oversee the **upkeep and safety** of the property.
- Serve as the **primary point of contact** for residents, addressing concerns and fostering a strong sense of community.
- Manage **vendor relationships** for specialized repairs or services.
- Ensure compliance with **local housing regulations and property rules**.
- Conduct **routine inspections** and respond promptly to maintenance requests.

Ideal Candidate:

- ✅ Prior experience in **construction, rehabilitation, maintenance, and property management**.
- ✅ Personable, **community-oriented**, and able to build positive relationships with residents.
- ✅ Option to **live on-site** (housing provided).
- ✅ Resourceful and self-motivated with strong **problem-solving skills**.
- ✅ Comfortable handling **light administrative tasks** related to property management.

Why Join Us?

- **Competitive salary - \$30,000 to 40,000/year part-time** (min. 20 hrs/week)
- Pre-tax **health insurance stipend** proportionate to hours worked (annual equivalent \$5,450/year).
- **Housing provided** (if needed) in a rental mobile home in park.
- **A rewarding opportunity** to make a direct impact on the community.
- Work with a **mission-driven, supportive team**.

How to Apply:

Interested candidates should send their resume and a brief cover letter to read@chaffeehousing.org.

Applications will be reviewed on a rolling basis. **Start date: May 1st, 2025 or until filled**

Join us in creating a safe, welcoming, and well-maintained community in the heart of Buena Vista!